

This manual contains instructions for 9340r5 >

Kentucky public postsecondary institutions conduct periodic reviews of approved academic programs for the purposes of quality improvements, more efficient use of resources, accountability, and cost effectiveness. Each institution may create forms and internal procedures for these reviews, but the information outlined in this guide must be included in the documents uploaded to the Kentucky Program Review System.

The following definitions, included in [Review of Existing Academic Programs: Policy and Procedure](#), are provided here for use in completing the requested information.

An **interdisciplinary program** refers to a combination of courses and related activities organized for the attainment of a specialist, or doctoral degree.

A **consortium program** is an academic program under the sponsorship of more than one institution or organization and contains elements of resource sharing agreed upon by the partners. None of the participant institutions delivers the entire program alone, and the partnering institutions/organizations share the collaborative nature of the program.

A **joint program** is an academic program that is sponsored by two or more institutions leading to a single credential or degree, which is conferred by all participating institutions. None of the participating institutions delivers the entire program alone, and all participating institutions and organizations share the enrollment and degree-granting category for each institution participating in the joint program.

### Program Review Cycle

New associate programs should be reviewed by the institution three (3) years after the implementation of the program. After statewide review, these programs should be placed on the regular institutional program review cycle.

New baccalaureate programs should be reviewed five (5) years after implementation. After statewide review, these programs will be placed on the regular institutional program review cycle.

Existing certificate programs should be reviewed four (4) years after implementation. After statewide review, these programs should be placed on the regular institutional program review cycle.

New doctoral programs should undergo an abbreviated interim review after three (3) years and a full review three (3) years after the interim review. Upon completion of a successful abbreviated Council review, programs should be placed on the regular institutional program review cycle.

All other existing programs should



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2. Explain how this program has contributed to economic and social welfare goals of HB1 as

1. Briefly describe assessment results from the past five years and explain how these results have been used to make improvements to the program.

3. a. Number of hours required to complete this program:

b. Include the average actual time to degree for this program in the table below.

c. Include the average actual credit to degree is for this program in the table below.

	Year:	Year:	Year:	Year:	Year:
Average actual time to degree native students					

4. a.	Describe employer satisfaction with program graduates.
b.	

5. Job placement, transfer, and graduate school admission.
Include requisite information in the table(s) below.

a. Include job placement data for program graduates in the tables below.

	Year:	Year:	Year:	Year:	Year:
Number of graduating students who sought employment					
Percentage of students who sought employment					

	Year:	Year:	Year:	Year:	Year:
Percentage of students finding employment in area of geographic responsibility					
Percentage of students finding employment in Kentucky					
Percentage of students finding employment outside of Kentucky					

b. Include transfer data for program graduates. (AA/AS Programs only)





c. Include graduate school admission data for program graduates.

1. Provide the number of students enrolled, number of graduates, and credit hour production over the past five years (includes summer, fall, and spring).

	Year:	Year:	Year:	Year:	Year:
Enrollment					
Degrees Conferred					
Credit Hour Production					

2. Are there similar programs at other public institutions in the state? YES NO

a. If yes, then explain how the curriculum of this program is different from existing programs at other institutions or that access to these programs is limited.

Student credit hour per instructional faculty FTE for the past five years (for the fall and spring semesters only).					
	Year:	Year:	Year:	Year:	Year:
Student credit hour per instructional faculty FTE					

2. Describe any extramural funding that program faculty have attracted over the last five years.					
Sources of Extramural Funding	Year:	Year:	Year:	Year:	Year:
Source 1:					
Source 2:					
Source 3:					
Source 4:					
Source 5:					

