



**Draft Minutes for August 16, 2018**  
**304 North Applied Science Building**

**Present:** Marty Anderson, Re’Nita Avery, James Barnett, Jami Carroll, S.G. Carthell, Kevin Crawford, Duane Dycus, Jessica Evans, Debbib

**Staff Recognition Committee:** Laura Lohr said the Staff Recognition Luncheon went well. She complimented Christina Wilson and Monica Knight in Jackie Dudley's office on the luncheon. Laura said the tentative date for next year's luncheon has been set. She will confirm the date with Jackie Dudley before announcing it.

David Wilson asked if any discussion has been held concerning having the luncheon during a week other than the week just before school starts. During that week, staff are finalizing preparations for the arrival of students. Laura Lohr replied that the tentative date for next year's luncheon is in July for that reason.

**Staff Special Events Committee:** Jessica Evans said the Staff Congress Children's Party is scheduled for December 1. The Staff Reception will be held on December 6.

**Communications Committee:** Laura Lohr said she is looking forward to working with this year's Communications Committee members. Marion Hale reminded staff to send items to Laura for posting on the Staff Congress Facebook page.

**Working Conditions Committee:** No report.

**Staff Congress Foundation Textbook Scholarship Committee:** Marion Hale said that a new Textbook Committee Chair will be appointed to replace outgoing Chair Robyn Pizzo whose term on Staff Congress expired.

**Personnel Policies and Benefits Committee:** No report.

**UNIVERSITY-WIDE COMMITTEES:**

**University-wide Faculty and Staff Insurance and Benefits Committee:** John Young said that at its August 17 meeting, the University-wide Faculty and Staff Insurance and Benefits Committee will discuss health insurance and workers' compensation.

**Intercollegiate Athletic Council:** Marion Hale said that a Staff Congress member will be appointed to the Intercollegiate Athletic Council to replace Parker Griffith whose term on Staff Congress expired.

**Naming Campus Facilities Committee:** No report.

**Judicial Board:** No report.

**Sick Leave Appeals Committee:** No report.

**International Studies Advisory Committee:** No report.

**Budget Advisory Committee:** No report.

**Shared Governance:** No report.

**Housing RFP Committee:** No report.

**Facilities Management RFP Committee:** No report.

**Dining Services RFP Committee:** Marion Hale said the committee has finished its work, but the latest she has heard from the university administration is that no contract has been awarded yet.

**Ad hoc Bylaws Revision Committee:** Orville Herndon said he has tentatively planned a committee meeting for August 22.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

Marion Hale said the Staff Survey Committee will meet to update the survey before it is sent to staff. Staff can contact Staff Congress with suggested questions to include on the survey.

She reminded everyone of the reception for Dr. Davies scheduled for later in the afternoon, after today's Staff Congress meeting.