



**Draft Minutes for May 20, 2020**  
**On-line Meeting via Zoom**

**Present:** Charley Allen-Dunn, Marty Anderson, Laura Buchanan, Lester Buckner, Duane Dycus, Jessica Evans, Debbie Griffin, Marion Hale, LaDonna Hamontree, Orville Herndon, Matthew Jones, Trish Lofton, Jeremy McKeel,

**STANDING COMMITTEE REPORTS:**

**Executive Committee:** Marion Hale said the Executive Committee has not met since its April 9 virtual meeting, but has discussed items via email. The committee plans to meet prior to the June 10 Staff Congress meeting.

**Credentials and Elections Committee:** Orville Herndon said the results of the Staff Congress Election held in April were emailed to Staff Congress members. (Staff Congress Election 2020 results are also available at <http://staffvote.mymurraystate.com/> ). He read the names of newly-elected and re-elected Staff Congress members.

At the June 2020 Staff Congress meeting, members will elect Executive Officers. The current Executive Officers have completed the maximum number of terms in their respective positions as permitted by the Staff Congress Bylaws. He will email to Staff Congress members the section of Staff Congress Bylaws pertaining to Executive Officer candidate eligibility. Congress members can notify Mr. Herndon prior to the June meeting of their intent to run for executive officer positions. Nominations for the officer positions will also be accepted from the floor during the June meeting.

He noted that the grouping of employment categories for the purpose of representation on Staff Congress may need to be reviewed. The number of employees in Group B--General and Facilities Management has been reduced in recent years by outsourcing of positions.

**Staff Recognition Committee:** No report.

Jessica Evans asked if contingency plans have been developed for the Staff Recognition Luncheon, which is held annually in August, given the current health concern and campus closure. Marion Hale responded that no plans have been developed yet and the luncheon will be discussed at the next meeting of the Staff Congress Executive Committee.

**Staff Special Events Committee:** No report.

**Communications Committee:** No report.

Staff may send items to Laura Buchanan to post on the Staff Congress Facebook page.

**Working Conditions Committee:** No report.

**Staff Congress Foundation Textbook Scholarship Committee:** No report.

**Personnel Policies and Benefits Committee:** No report.

**UNIVERSITY-WIDE COMMITTEES:**

**Faculty and Staff Insurance and Benefits Committee:** John Young reported that at the April 30 meeting of the Faculty and Staff Insurance and Benefits Committee, Human Resources Director Joyce Gordon explained how the CARES Act provides additional days to the Family Leave Act for persons caring for family members with Covid-19. Information on insurance usage was also presented. Phase One requirements of the Lunch and Learn component of the Wellness Pledge have been waived due to the closure of campus buildings. The number of faculty representatives on the committee has been reduced by one due to changes in Academic Outreach. This will require an equivalent reduction in the number of staff representatives to the committee. The Bereavement Policy review was discussed. The Faculty and Staff Insurance and Benefits subcommittee formed to review the Bereavement Policy will present a formal recommendation at the committee's next meeting which is scheduled for July 24. Health insurance for the 2021 calendar year is anticipated to be on the agenda for the July 24 meeting.

Marion Hale thanked the committee members for their work.

**Intercollegiate Council:** No report.

**Naming Campus Facilities Committee:** No report.

**Judicial Board:** No report.

**Sick Leave Appeals Committee:** No report.

**International Studies Advisory Committee:** No report.

**Budget Advisory Committee:** Brian Purcell said items discussed at Budget Advisory Committee's meeting on April 21 were presented by Dr. Jackson earlier in today's Staff Congress meeting. The committee will meet on June 1, 2020.

**Shared Governance Committee:** No report.

**Parking Advisory Committee:** No report.

**AD HOC COMMITTEES:**

**Bylaws Revision Committee:** Orville Herndon reviewed the employment categories used for representation on Staff Congress. The Bylaw Revision Committee will be reviewing the number of Staff Congress representatives from each employment group based on employment numbers in those groups.

The proposed Bylaws revisions were emailed to Staff Congress members prior to today's Staff Congress meeting. Mr. Herndon discussed the proposed revisions. He then read Article X of the Staff Congress Bylaws which explains the process of amending the Bylaws.